

Minutes

**MONROE COUNTY AIRPORT AUTHORITY
REGULAR MEETING
January 16, 2013**

Present:

Bernard J. Iacovangelo, Esq. Vice- Chairman
Susan Keith
Stephen Tucciarello
R. Thomas Flynn

Excused Absence:

James G. Vazzana, Esq. Chairman
Don Johnson

Absent/Late:

Willie J. Lightfoot

Others Present:

| | |
|--------------------|----------------------|
| Michael Giardino | Director of Aviation |
| Scott Adair | Treasurer |
| Angela Veltre | Assistant Treasurer |
| William K. Taylor | Secretary |
| Brett C. Granville | Assistant Secretary |
| Jennifer Hanrahan | |
| Robert Franklin | |

Meeting was called to order by the Vice-Chairman @ 12:01 p.m.

Approval of the Minutes from December 10, 2012

Moved by Member Keith and seconded by Member Flynn that the minutes be approved without changes. The motion passed unanimously 4-0.

Treasurers Report

Treasurer Adair reported that there are two reports today to go before the Board. The December credit card usage by the Director had three items on it, the credit card issued to County Executive had no items on it. A motion to accept the report was moved by Member Keith and seconded by Member Flynn . The motions passed unanimously 4-0.

Treasurer Adair reported the travel and business expense statement since Dec. 10th and reported that (12) items, six being credit memos and six being activity, appeared on the card. All were submitted within the appropriate 10 days and with appropriate supporting documentation. A motion to accept the travel and business expense report was moved by Member Keith and seconded by Member Flynn. The motions passed unanimously 4-0.

Authorize Contract with Genesee Transportation Inc. to provide Airport Taxicab Service Concession at the Greater Rochester International Airport

Assistant Treasurer Veltre presented that the current taxi cab contract expires Feb. 28th, 2013. ROC issued an RFP for taxicab service concession and received two proposals from the current taxicab company and Genesee Transportation, Inc. Assistant Treasurer Veltre stated that the contract is for three years with the option for three, one (1) year extensions at the sole discretion of the Authority for total of six contract years. Member Tucciarello asked a question as to how the annual fee was determined. Assistant Treasurer Veltre responded that the annual fee is proposed by the proposer. Assistant Treasurer Veltre further explained that the taxicab concessionaire has an exclusive right to stage and use the taxicab ready area here at ROC, they also have a starter here on duty that directs passengers to the next taxicab inline. A motion to authorize execution was moved by Member Keith and seconded by Member Flynn. The motion passed unanimously 4-0.

Authorize Contract with PEC Management, LLC to Produce and Manage the 2013 Airshow at the Greater Rochester International Airport

Assistant Treasurer Veltre stated that since gaining commitment from the USAF Thunderbirds to be here on June 1 and 2, 2013 – ROC issued an RFP for an Airshow promoter. The contract period is for 1 year, which allows the promoter time prior to the airshow to prepare and time after to wrap up. Member Flynn asked about what the duty of the airshow promoter includes. Assistant Treasurer Veltre responded that the airshow promoter is responsible for carrying insurance, securing additional acts, ground shows and entertainment, appropriate permits, food concessionaires etc. A motion to approve and adopt was moved by Member Keith and seconded by Member Flynn. The motion passed unanimously 4-0.

Annual Statement of Financial Disclosures for Members and Officers of the Monroe County Airport Authority

Assistant Secretary Granville presented that each member has a copy in their packets to be completed by themselves and their partner as required. To be completed and returned to Assistant Secretary Granville by April 1, 2013.

Director's Report

In the interest of being mindful of time, Airport Director Michael Giardino has nothing to report at this time since ethics training is being held immediately following the meetings conclusion.

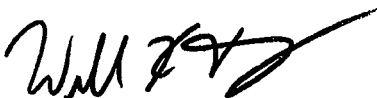
Other Business

Member Flynn noted that this will be Treasurer Scott Adair's last meeting. Treasurer Adair introduced Bob Franklin who will be replacing Mr. Adair as Director of Finance and ultimately Treasurer of the MCAA Board. Secretary Brett Granville will present the annual Ethics Training to present Board Members and officers, directly following the adjournment of this meeting.

Meeting was adjourned @ 12:16 PM

The next Board Meeting is February 13, 2013 at 12 noon.

Respectfully Submitted,



William K. Taylor, Esq.
Secretary

MONROE COUNTY AIRPORT AUTHORITY

RESOLUTION NO. 1 OF 2013

**AUTHORIZE CONCESSION AGREEMENT WITH GENESEE TRANSPORTATION, INC. TO PROVIDE
AIRPORT TAXICAB SERVICE AT THE GREATER ROCHESTER INTERNATIONAL AIRPORT**

BE IT RESOLVED BY THE MEMBERS OF THE MONROE COUNTY AIRPORT AUTHORITY, as follows:

Section 1. The Monroe County Airport Authority hereby authorizes the Administrative Director to execute a concession agreement, and any amendments thereto, with Genesee Transportation, Inc., 355 Portland Avenue, Rochester, New York 14605, to provide an Airport taxicab service concession for the Monroe County Airport Authority at the Greater Rochester International Airport.

Section 2. Genesee Transportation, Inc. was determined by a selection committee to be the most qualified of the two proposals to a Request for Proposal (RFP) advertised by the Monroe County Airport Authority. The contract will be for a period of three (3) years commencing on March 1, 2013 with an option to extend for up to three (3) additional one (1) year consecutive terms, exercised at the sole discretion of the Authority.

Section 3. The Monroe County Airport Authority will receive as revenue, an Annual Concession Fee for each year of the agreement as follows:

| | |
|--------------------|-------------|
| Annual Fee Year 1: | \$87,000.00 |
| Annual Fee Year 2: | \$89,000.00 |
| Annual Fee Year 3: | \$91,000.00 |
| Annual Fee Year 4: | \$93,000.00 |
| Annual Fee Year 5: | \$95,000.00 |
| Annual Fee Year 6: | \$97,000.00 |

Section 4. The records in the Office of the Monroe County Treasury have indicated that neither Genesee Transportation, Inc. nor any of its principal officers owe any delinquent Monroe County property taxes.


Section 5. This resolution shall take effect immediately.

ADOPTION: Dated: January 16, 2013

Vote: 4-0

I, William K. Taylor, Esq., Secretary,
Monroe County Airport Authority, do hereby
certify that the within Resolution was duly
adopted by the Monroe County Airport
Authority at a General Meeting held January 16, 2013.

Dated:



William K. Taylor, Esq., Secretary

MONROE COUNTY AIRPORT AUTHORITY

RESOLUTION NO. 2 OF 2013

**AUTHORIZE CONTRACT WITH PEC MANAGEMENT, LLC. TO PRODUCE AND MANAGE
THE 2013 AIRSHOW AT THE GREATER ROCHESTER INTERNATIONAL AIRPORT**

BE IT RESOLVED BY THE MEMBERS OF THE MONROE COUNTY AIRPORT AUTHORITY,
as follows:

Section 1. The Monroe County Airport Authority hereby authorizes the Administrative Director to execute an agreement, and any amendments thereto, with PEC Management, LLC., 15 Ridgeway Estates, Rochester, New York 14626, to produce and manage the 2013 Airshow featuring the U.S Air Force Thunderbirds to be held on June 1st and 2nd for the Monroe County Airport Authority at the Greater Rochester International Airport.

Section 2. PEC Management, LLC. was determined by a selection committee to be the most qualified of the two proposals to a Request for Proposal (RFP) advertised by the Monroe County Airport Authority. The contract will be for a period of one (1) year.

Section 3. The records in the Office of the Monroe County Treasury have indicated that neither PEC Management, LLC. nor any of its principal officers owe any delinquent Monroe County property taxes.

Section 4. This resolution shall take effect immediately.

ADOPTION: Dated: January 16, 2013

Vote: 4-0

I, William K. Taylor, Esq., Secretary,
Monroe County Airport Authority, do hereby
certify that the within Resolution was duly
adopted by the Monroe County Airport
Authority at a General Meeting held January 16, 2013.

Dated:



William K. Taylor, Esq., Secretary